



ARYAVART BANK

Notice No. Ho/A&S/PVS/Elect. Audit/058/408/2024-25

Date: 03.09.2024

ARYAVART BANK HEAD OFFICE

Address:

A-2/46, Vijay Khand, Gomti Nagar
Lucknow-226010
Uttar Pradesh

E-Mail:

Ho.ans@aryavartbank-rrb.com

FOR EMPANELLED VENDORS OF ARYAVART BANK ONLY

NOTICE INVITING FINANCIAL BID
FOR CONDUCTING ELECTRICAL AUDIT OF BRANCHES

Availability of Tender
From 03.09.2024

Last date of Submission of Tender-
18.09.2024 till 03.00 PM





ARYAVART BANK

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Date: 03.09.2024

NOTICE INVITING FINANCIAL BID

For Conducting Electrical Audit of Branches

Aryavart Bank invites financial Bid in a sealed cover from bank's approved empaneled vendors only for conducting Electrical Audit of its branches under its 22 regions, located in 26 district of Uttar Pradesh viz. Agra, Aligarh, Ayodhya, Bahraich, Banda, Barabanki, Chitrakoot, Etah, Farrukhabad, Firozabad, Hamirpur, Hardoi, Hathras, Jalaun, Kannauj, Kasganj, Lakhimpur, Lucknow, Mahoba, Mainpuri, Mathura, Mirzapur, Shravasti, Sitapur, Sonbhadra and Unnao. Interested agencies can download the NIT/Bidding document/ corrigendum from Banks website www.aryavart-rrb.com under the tender section.

1. Scope of Work

The work consists of the proposed electrical audit work of branches and offices of Aryavart Bank. Scope of the work is briefly described as under:

- A. The electrical auditor shall carry out the audit strictly in accordance with the prescribed technical format as given in Appendix "B" only. No other format will be accepted by the bank.
- B. If electric shut down is required in the Branch / Office for doing electric audit, the same will be taken with due permission of the concerned authorities by the Branch at the date and time convenient keeping in view the Branch operations and the auditor will have to complete the job during such scheduled time. No extra payment/ charge will be entertained by Bank.
- C. The Company/Firm/Auditor shall be responsible for all injuries to their workmen/ human being or animals at the site and damages, if any to the structure or Bank's or others' property which may arise from the operations during the Audit process due to conditions within or beyond the control of the auditors, carelessness, neglect or any other cause whatsoever and consequent compensation arising out of it.
- D. The Bank will have a right to call electrical auditor once or more at regional office/branch during electrical rectification work for branches/offices. In addition to mentioning the observations, the company/firm. Auditor will also submit consolidated summary of proposed rectification work required to be carried out in a Branch/Office.
- E. If electric audit work done by the Company / Firm / Auditor is not found to be satisfactory by the Bank or the contracted work is not completed in the specified time, in such a condition, the Bank will reserve the right to terminate the contract without any advance notice at any point in time while the contract is in vogue.
- F. Auditor will prepare and provide SLD (Systematic Line Diagram) of electrical system of the branch and it will be attached in a separate sheet with their audit report.
- G. Auditor will provide technical specification and rating for wire and electrical equipment as per his recommendations in separate sheet of each branch/office's electric report.
- H. **Thermography of all electrical panels/wires must be conducted by the Auditor and the thermography report should be enclosed with the Final Audit Report.**





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- I. Auditor will prepare Electrical audit Report in two copies. The Electric Audit reports are to be signed both by auditor and Branch official (Regional Office official in case of RO) with branch/RO seal.
- J. One set of report will be submitted at Branch and will get a work completion/satisfactory report from Branch official. Another report will be submitted at concerned RO along with branch's completion/satisfactory report.
- K. Before starting audit work auditor should inform to the Regional offices and branches.
- L. Auditor will specify the observations and his recommendations for rectifications as per audit format (Appendix "B") at point no. 2.5 (Summary).

2. Empaneled Vendor

Bank has empanelled following Vendors for conducting Electrical Audit for three years with effect from 01-09- 2022.

- 1 KATYANI ENERGY SOLUTION PVT. LTD
- 2 TECHELECTRO CONSULTING
- 3 P2 POWER SOLUTION PVT. LIMITED
- 4 ASPEN ENGGICON PVT LTD
- 5 TECHNO ENERGY ENTERPRISES
- 6 YASH ELECTRICALS
- 7 BHAGWAT TECHNOLOGIES & ENERGY CONSERVATION PVT.LTD
- 8 INSTANT ENGINEERING SERVICES

3. Instructions for Bidders

1. The bidders are expected to acquaint themselves with the geographical spread of the Offices and location of Branches under a Regional Office before quoting their rates.
2. It is mandatory to quote the Rates for all the regions on the basis of unit price for one branch as per Appendix "A".
3. Lowest bidders will be decided Region wise on the basis of unit price for one branch of participating region.
4. Rates should be quoted both in figures and words in the columns specified. Any bid with erasures and alterations will be rejected.
5. The bid submitted on behalf of a firm shall be signed by the signatory having authority on behalf of the firm.
6. The price bid shall remain valid for 01 year from the date of opening of price bid.
7. Aryavart Bank reserves the right to accept or reject in part or full any or all the offers without assigning any reasons thereof.

4. Quoting of rates

- A. Rate above should be excluding GST.
- B. Rate should be inclusive of all charges & cost involved in conduct of electrical audit including labour cost, travelling, equipment handling charges etc. Bank will not be paying any extra amount on any other count.
- C. Nothing extra except the GST will be payable.





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5. Submission of proposal

The Financial Bid should be submitted in a sealed envelope with superscription "**Price Bid for conducting Electrical Audit in branches/office of Aryavart Bank**" Super-scribed Sealed Envelope should be submitted at Bank's Head Office, on or before **18-09-2024, 15:00 hrs**. Bidder must sign and seal each page of this Notice inviting Financial Bid as an acceptance of terms and conditions, failing to which the bid will be rejected. Bids received after the due date and time of submission or without supporting documents would be rejected. The Bank reserves the right to accept or reject any or all bids without assigning any reason. The bank also reserves the right to cancel the bid process at any stage without assigning any reason. The Financial Bid has three parts as under:

1. Notice inviting Financial Bid with Annexures on company letter head (Wherever applicable) should be submitted with each page duly signed by the authorized signatory;
2. Financial Bid Format (APPENDIX "A") which is required to be submitted duly filled in and signed.
3. Letter to the Bank on firm's letterhead (APPENDIX "C")

6. Important Dates

1. **Date of issue of Notice inviting Financial Bid : 03-09-2024**
2. **Last date & time for submission of completed bids : 18-09-2024 till 15:00 hrs**
3. **Time & date of opening of Bids : 18-09-2024 at 15:30 hrs**

7. Bank's right to modify / accept / Reject any/or all bids

Bank can at any time during the process issue clarifications, addenda or corrigenda. The same will be published in the Bank's website. The bidders are requested to regularly visit Bank's website. Bank reserves the right to accept/reject any or all bids and/or to scrap the process at any time before award of the contract without assigning any reason and thereby without incurring any liability to the bidders or any obligation to the bidders to inform the reasons for its action.

8. No commitment to accept lowest or any bid

Aryavart Bank shall be under no obligation to accept the lowest or any other offer received in response to this notice and shall be entitled to reject any or all offers including those received late or incomplete offers, without assigning any reason whatsoever. Bank reserves the right to further negotiate the rates or go in for reverse bidding if so required.

9. Injury to persons, property & Bank's Indemnity

The Agency shall be liable for and shall indemnify the Bank against any expense, liability, loss claim or proceedings in respect of any injury to any person or damage whatsoever to any property in so far as such injury or damage arisen out of or in the course of or by reason of carrying out of the electrical audit work and provided always that the same is due to any negligence omission or default of the agency, his servants or agents or of any sub-contractor his servants or agents. The Bank will not be responsible or will not entertain any such type of claim or reimbursement, if any, arising during completion of the contracted work.





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10. Labour Laws

The Agency shall comply with the provision of all labour legislations and meet the requirements thereof. Indicative list of such legislations are given below:-

- a) The payment of Wages Act
- b) Owner's Liability Act
- c) Workmen's Compensation Act
- d) Contractor Labour (Regulation & Abolition) Act 1970 and Central Rules 1971
- e) Apprentices Act 1961
- f) Any other Act or enactment relating thereto and rules framed thereunder from time to time.

The Agency shall observe and strictly adhere to all prevailing labour laws inclusive of Contract Labour (Abolition and Regulation) Act of 1970 and other safety regulations including amendments made, if any afterwards.

11. Statutory authority obligations, notices, fees charges

a. The agency shall comply with and give all notices required by any act, any instrument, rule or order made under any act, or any regulation or by law of any local authority or of any regulation of any agency which has any jurisdiction with regard to the electrical audit works or with whose systems the same are or will get connected (all requirements to be so complied with being referred to in these conditions as the statutory requirements).

b. If the agency shall find any divergence between the statutory requirements and all or any of the contract documents or any variation in the instruction issued in accordance with these conditions, shall immediately give to the Bank's Representative a written notice specifying the divergence.

12. Dispute & Arbitration

In the event of there being any dispute or difference arising between the Bank and a bidder the same shall be referred to the General Manager, Aryavart Bank at Head Office, whose decision shall be final and binding. However, if the dispute is still not resolved, the matter shall be referred to the sole arbitrator mutually agreed by the Bank and the bidder. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliations Act, 1996 (26 of 1996) or any statutory modifications or re-enactment thereof and the rules made there under and for the time being in force, shall apply to the arbitration proceedings under this clause. The award of the arbitrator shall be final and binding on the parties. The venue of the arbitration shall be Lucknow Jurisdiction. The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be shared by both the parties. The cost of the reference and of the award (including the fees, if any, of the arbitrator) shall be in the discretion of the arbitrator who may direct to any, by whom and in what manner, such costs or any part thereof shall be paid and fix or settle the amount of costs to be so paid.

(P. V. Sahai)
Chief Manager





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Appendix "A"

FININCIAL BID

Name of the Bidder :
Address :

Contact Person :
Contact No. :

Sr.	Description & scope of work	Region Name	No. of Branches	Rate per branch (In Rs.)	Rate per branch (In Words)
1	Electric audit of branches & offices of Aryavart Bank as per prescribed format (Appendix "B") only. The rate shall include labor cost, travelling, equipment handling charges etc	Agra	11		
2		Aligarh	15		
3		Bahraich	13		
4		Banda	16		
5		Barabanki	15		
6		Bhinga	13		
7		Biswan	15		
8		Chitrakoot	9		
9		Etah	16		
10		Farrukhabad	12		
11		Firozabad	7		
12		Hardoi	14		
13		Hathras	12		
14		Kannauj	9		
15		Lakhimpur	15		
16		Lucknow	15		
17		Mahoba	13		
18		Mainpuri	9		
19		Mirzapur	16		
20		Orai	11		
21		Sitapur	13		
22		Unnao	12		

NOTE:

- Rate above should be quoted excluding GST. Rate should be inclusive of all charges & cost involved in conduct of electrical audit. Bank will not be paying any extra amount on any other count.
- It is mandatory to quote the Rates for all the regions. Lowest bidders will be decided Region wise on the basis of unit price for one branch of participating region.

Date :

Place :

(Signature of Bidder with seal of Firm)





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Appendix "B"

FORMAT FOR ELECTRIC AUDIT OF BRANCHES/OFFICES
(To be filled by electrical auditor only)

1.1 General information-

Branch-

Sol Id-

Region-

Date -

Sr.	Details	
01	Type of branch (Metro/Urban/Semi- Urban/Rural)	
02	Staff strength detail of branch	Officers- Clerk- Sub Staff-
03	Name of branch Manager with designation & contact no	
04	Name of nominated branch security officer with designation & contact no	
05	Name of Electrical Auditor and contact no	

1.2 Last Audit-

Sr	Date of last electric audit		Electric risk rating (High/Medium/Low)	Compliance date	Closure date
	Start on	Complete date			

1.3 Electric Supply Detail-

Sr.	Electric supply company/ Dept.	Sanction Load	Maximum Load (in last one year)	Average Load (in last one year)	Any penalty (in last one year)





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1.4 Details of Electrical Equipment-

Sr.	Equipment	Make and Model	Qty.	Rating (AMP or KVA or core x Sq. mm or Watt)
01	UPS			
02	Batteries			
02	D. G. Set			
03	Miniature circuit Breaker (MCB)			
04	MCCB (Molded case circuit breaker)			
05	ELCB (Earth leakage circuit breaker)			
06	RCCB (Residual current circuit breaker)			
07	SFU/HRC fuse			
08	Electric wire a. 1.5 sq. mm b. 2.5 sq. mm c. 04 sq.mm d. 06 sq.mm			

1.5 UPS and Batteries-

AMC Vendor & expiry date	UPS connection (Three phase /Single phase)	Any Overload on UPS (Yes/No) (if yes give Reason/ details) (Overload-more then 80% of UPS capacity)	Any battery by-passed with UPS (Yes/No) (if yes give details)

Any chemical rust or loose connection on battery terminal/lug (Yes/No)(if yes give reason/ details)	Whether ventilation/cooling is provided in UPS room (Yes/No)	Unwanted material kept inside UPS & battery room (Yes/No) (if yes give details)	Any overheating in wire/fuse/MCB/switches etc.(Yes/No) (if yes give reason/detail)

No. of batteries (more then 03 year old) & having capacity below 80% of full capacity	Last date of battery back-up test on full load & have any deformity (give details)





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1.6 AC units-

AMC vendor & expiry date (if any)	Proper electric connection with compressor contactor, relay and capacitor	Auto timer (functional/non-functional) (if provided)	Adequate rating MCB/fuse for ACs unit (Yes/No)

1.7 Diesel Generator-

AMC Vendor & expiry date (if any)	Date of last engine oil and filter replacement (Not more then 06 month or 250 running hrs)	All gauges like temp. meter, Voltmeter, ammeter, wattage, KWH, hour meter etc. are working properly (Yes/No) (If no give reason/detail)	Any deformity noise, leakage, fuel consumption rate and spark in exhaust system (Yes/No) (if yes give reason/detail)

1.8 Details of other electrical equipment -

Sr	Equipment	Make and Model	Qty.	Detail
01	Computers			
02	Printers			
03	Passbook printers			
04	Cash counting Machine			
05	Split ACs/Window ACs			
06	Fans			
07	Router			
08	Fire alarm			
09	Burglar alarm			
10	CCTV			
11	Others			

1.9 Electric supply (Single phase/Three phase) (please tick)-

Phase-I	Phase-II	Phase-III

1.10 Electric Load Distribution(in volt)-

R-phase(R-N)	Y-phase (Y-N)	B- phase(B-N)





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2.1 Earthing System-

Sr	Separate earthing for UPS and raw power (Yes/No)	Type of earthing (chemical/Normal)	Earth resistance (in ohm)	Earth pit identified (Yes/No)

2.2 Heating of wire/panels-

Sr.	Thermography of electric wire and panel (Yes/No)	Locations/ spots thermo-graphed	Detail of heating equipment (attach thermography image & system generated report)	Reason

2.3 Other Electrical Risk -

Sr	Electrical Risk	Category (High/Medium/ Low)	Reason/detail and recommendation
01	Any hanging electrical wire/ temporary electric connection etc. in premises		
02	Any multi pin plug or extension cable/board use in premises		
03	Any dangling/loose electric connection or portion of live wire with damage jacket/ insulation		
04	Flammable combustible material dumped near electric panel (those electrical equipment run on 24x7 basis)		
05	Voltage Fluctuation		
06	Any MCB/Fuse etc. by pass from the electrical system		
07	Separate MCB/Cut out provided for Raw Power & UPS Power		
08	Any other electrical risk		





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2.4 Risk Rating-

Overall electric risk category (High/Medium/Low)	Reason

2.5 Summary-

Sr.	Observations	Rating (High/Medium/ Low)	Recommendation (Strictly specify detail of electrical equipment/wire etc. only)(e.g.- 01 MCB of 16 amp of UPS incomer replace)

Date:-
Place:-
Seal:-

(Signature of electrical auditor)
Name:





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Appendix "C"

Letter to the Bank on firm's letterhead

Ref No.

Date:

To
The General Manager
Aryavart Bank, Head Office,
(A&S Department),
A-2/46, Vijay Khand, Gomti Nagar,
Lucknow, 226010, Uttar Pradesh

Dear Sir,

With reference to the notice inviting Financial Bid for conducting Electrical Audit of Branches,

We have examined and understood the tender forming part of the notice, we hereby enclose our offer for conducting Electrical Audit as detailed in your notice.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has the right to reject the offer in full or in part without assigning any reason whatsoever.

We confirm that we have not been disqualified / blacklisted by any Govt. Dept. / RBI / IBA for conducting Electrical Audit.

Yours faithfully,

Authorized Signatories
(Name & Designation, seal of the firm)

